a. Copy the template (as shown below) on the **last clean/blank page** in the **back** of your notebook.
b. When the teacher sends your score, record your grade and feedback in the appropriate section of the chart.

Notebook Check # ____

Lessons Checked: _____ - _____

	Grade	Feedback
Headings	___/3	
Notes (including Socrative Annotations)	___/3	
Diagrams	___/3	
Tasks	___/3	
Neatness/ Organization	___/3	

NOTEBOOK RUBRIC

CATEGORY	3	2	1
Headings	Headings are complete every lesson. (Lesson #, Task #, Date & LT)	Most headings are complete for every lesson.	Few headings are complete – there is missing information.
Notes (Including Socrative Annotations)	All notes were taken; There are many additional (Socrative) annotations.	Most notes were taken; There are additional (Socrative) annotations.	Few notes were taken. There are few additional (Socrative) annotations.
Diagrams	Diagrams are drawn/ taped in and are attractive with labels.	Diagrams are lacking information **or** attractiveness.	Diagrams are lacking information **and** attractiveness.
Tasks	All tasks are complete and accurate. There are many details that demonstrate strong understanding of the topic.	Most tasks are complete and accurate. There are details that demonstrate understanding of the topic.	Very few tasks are complete and accurate. There are several missing details.
Neatness/ Organization	Overall notebook is kept very neat. All assignments are kept in order.	Overall notebook is kept at a satisfactory condition. Neatness of notes varies. Several assignments were NOT kept in order.	Overall notebook is kept in below satisfactory condition. Notes are not clearly written. Most assignments are NOT kept in order.